

Special Bulletin

Firearms Transaction Center

September 2002

Department of State Police forms SP-65, Virginia Firearms Transaction Record, and SP-65A, Virginia Firearms Pre-Pawn Transaction Record, have been revised. The new form, revised July 1, 2002, should be utilized immediately upon receipt, and any unused forms previously consigned should be destroyed.

Additional forms may be requested by contacting the Firearms Transaction Center Help Desk at (804) 674-2292 or by fax at (804)

Forms SP-65 and SP-65A are provided by the Department of State Police to dealers to record the sale or transfer of firearms as provided for in §§ 18.2-308.2:2 and 54.1-4201, Code of Virginia, and to obtain the prospective firearms transferee's consent for a criminal history record information check (CHRI) from the State Police. Virginia Code § 18.2-308.2:2 requires the consent form to include the identical information required to be included on the firearms transaction record required by regulations administered by the Bureau of Alcohol, Tobacco, and Firearms of the U.S. Department of the Treasury.

Forms SP-65 and SP-65A are issued to each dealer by transferor's transaction serial number and shall not be redistributed or loaned to another dealer. Dealers may request additional forms at any time and shall be responsible for maintaining a sufficient inventory of forms and for ordering additional forms, taking into account shipping times. Emergency distribution of forms will be provided via express mail at the expense of the dealer.

The Firearms Dealer Procedures Manual, VFTP Newsletters, Technical Bulletins, and Special Bulletins are available via our web site at

www.virginiatrooper.org