

Special Bulletin

Firearms Transaction Center

December 2003

Please make this information available to your customers.

Disclosure of Your Social Security Number when Completing the State Police Virginia Firearms Transaction Record (VFTR) Form SP-65 or SP-65A is
"Optional"

When provided, the social security number will:

- Help prevent misidentification.
- Allow for a more thorough search of all state and federal computerized criminal history records.
- Will not be made part of any public record.
- Pursuant to Virginia Code Section 18.2-308.2:2, the State Police shall not maintain records longer than 30-days, except for multiple handgun transactions for which records shall be maintained for 12 months from the date of transaction, pertaining to any buyer or transferee who is not found to be prohibited from possessing or transporting a firearm under state or federal law.

This information is provided pursuant to the Government Data Collection and Dissemination Practices Act (Section 2.2-3800 et seq). Virginia Code Section 2.2-3800 (C) (10) provides that an agency shall not collect personal information except as explicitly or implicitly authorized by law. Pursuant to Virginia Code Section 2.2-3803 (A), it is unlawful for an agency to require an individual to disclose or furnish his social security number for any purpose in connection with any activity, or to refuse any service, privilege or right to an individual wholly or partly because the individual does not disclose such number, unless the disclosure or furnishing of such number is specifically required by federal or state law.

The Firearms Dealer Procedures Manual, VFTP Newsletters, Technical Bulletins, and Special Bulletins are available via our web site at www.virginiatrooper.org.